

Rotary Club RYLA Coordinator

To-Do List

September

1. Get your club to define the number of RYLA campers your club will sponsor @ \$300/each
2. Get your club to define which high school(s) your club will work with
3. Download the RYLA Camper application: <http://www.rotarycc.com/wp-content/uploads/2019/07/2020-Camper-Forms-complete.pdf>
4. Connect with your High School administration or school counselor or Interact sponsor
 - a. Share the criteria for selecting campers – including availability January 31 – February 2, 2020; strive for balance of male/female campers – criteria found: <http://www.rotarycc.com/wp-content/uploads/2014/08/2018-Participant-Selection-Criteria.pdf>
 - b. Set the deadline to submit applications for campers and alternates
 - c. Share the camper application documents and website <http://www.rotarycc.com/youth-service/ryla/>

October

1. Continue to check in with School to keep focus on camper selection
2. Share RYLA fee payment schedule with your club Treasurer: <http://www.rotarycc.com/wp-content/uploads/2019/08/2020-RYLA-Fees-and-Due-Dates.pdf>
3. Provide your RYLA registration committee contact with number of students being sponsored and the school(s) you club is working with
4. Promote RYLA to your club members – advise members can privately sponsor their children, grandchildren and qualified students

November

1. Identify the member(s) of your club who will transport campers to/from camp; make bus reservation if choosing the Valley bus for your sponsored students
2. Confirm with school(s) the camper and alternate applications will be submitted by your due date
3. **Submit your camper and alternate applications and payments prior to Thanksgiving school break**

December

1. Introduce yourself to your sponsored students – provide all needed information – what to bring; transportation arrangements, dates/times

January

1. First weeks of January (before alternate applications are due); connect with campers to assure continued availability; advise alternates if needed; advise RYLA registration chair of any changes
2. Confirm transportation arranged and communicate arrangement to camper and school
3. Verify with school counselor if student excuse form is required. If so, contact Lysa Chapman at 361.882.8672 or lysa@rotarycc.com.

January 31 – February 2, 2020

1. Transport Campers to camp on Friday morning and from camp on Sunday noon
2. Inform RYLA Registration contact of any last minute cancellations

Registration Questions, contact: Christine Wisian RYLA Registration Chair Christine.Wisian@gmail.com;
Office: 361.882.8858 Cell: 361.779.6190

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